



Are you ready for a change? CN Investment Division (the Division) is your chance to do meaningful work with a smart, imaginative team in a unique and exciting environment. Established in 1968, the CN Investment Division manages one of the largest single-employer defined benefit pension funds in Canada and holds a long track record of solid performance. Approximately C\$17 billion is actively managed in-house by 95 employees for the CN Pension Plan's approximately 49,200 pensioners and pension plan members. The Division also manages the assets of the CN Pension Plan for Senior Management and the BC Rail Pension Plan.

The Division's culture is nimble, innovative, collaborative and risk-aware. Pensioners are always at the heart of what we do. As a part of the CN Investment Division team, you will always be learning, adapting, and creating solutions to keep pace in a changing world. You will also work in a flexible, inclusive, and equity-focused environment with lots of room to thrive and grow your career and skills.

Join our team and be part of something great.

---

## Position: Business Analyst, Investment Operations Solutions

---

### Current Opportunity

The Division is continuing its transformational journey as it expands the complexity of its asset mix and investment strategies while optimizing the post-implementation of SimCorp Dimension, a global leading investment management system. To support these advancements, the Division is seeking a dynamic and highly skilled technical professional with expertise in systems analysis and portfolio management solutions implementation to drive innovation and enhance operational efficiency.

Reporting to the Senior Manager, Investment Operations Solutions, the ideal candidate is a creative and solutions-oriented problem-solver with an ability to design, implement, and support technical solutions that drive business success. In this role, you will collaborate with stakeholders across Investment Management and Investment Operations to translate business needs into detailed requirements and solution designs, implement enhancements to portfolio management systems, and partner with system developers to ensure solutions effectively address organizational requirements.

You are curious and analytical, with the ability to conduct research to uncover meaningful insights. With an open mind and self-motivated approach, you bring a strong work ethic, a positive attitude, and a client-focused mindset.

### Primary Responsibilities

- Work collaboratively with business partners, project manager, system vendor, technical resources, and business Subject Matter Experts (SMEs) to solve issues and enhance investment technology solutions for various stakeholders including Investment Management, Middle Office, Investment Accounting, and Performance Measurement and Attribution teams
- Manage cross-functional processes and lead strategic and complex initiatives
- Analyze solution design options, considering costs, efforts, business impacts, and trade-offs
- Serve as a liaison between technical teams and business units, ensuring clear communication of requirements
- Perform detailed analysis to identify system requirements, risks, and improvement opportunities
- Recommend technology solutions to resolve problems and enhance workflows
- Assist project managers with task structuring and prioritization

- Provide timely project updates, addressing issues, and risks
- Collaborate with developers and vendors on system changes and implementations
- Participate in user acceptance and quality assurance testing on system and process changes and upgrades
- Document business processes, workflows, and solution designs
- Provide expertise on key systems including SimCorp, Snowflake, PowerBI, and Sigma
- Stay up to date with latest process and operation systems advancements to automate and modernize systems and processes
- Foster a collaborative environment across teams and departments

### Professional Requirements

- Undergraduate degree in relevant fields such as Computer Science, Mathematics, Accounting, or Finance related discipline
- CMA, CFA, or CPA designations, an asset
- Minimum of five years of experience in the investment technology sector with hands on experience with implementing and enhancing portfolio management solutions (i.e., SimCorp, Bloomberg AIM, MSCI BarraOne)
- Hands on experience in areas of system-to-system interfaces, data warehousing, portfolio management system configurations, analytical/report development, version upgrades, etc.
- Extensive and in-depth knowledge of investment products (equities, fixed income, credit market, foreign exchange, over-the-counter market, derivatives), transaction lifecycles, investment accounting principles, and data points
- Experience working at an investment software vendor or technology department of an investment firm, an asset
- Technically adepts (e.g., SQL, VBA, relational databases, report building, data modelling)
- Proficient in Microsoft 365 applications (Excel, Word, Outlook, SharePoint, and Teams) and Jira Software

### Desirable Skills and Aptitudes

- Collaborative and adaptable professional who understands business needs and how technology can provide effective solutions
- Strong analytical and problem-solving skills with attention to detail and ability to connect the dots
- Ability to overcome obstacles and tenacity to identify the root cause of problems and propose solutions
- Self-motivated, highly focused with an entrepreneurial mindset and ability to prioritize under tight deadlines in a fast-paced and dynamic environment
- Strong communication skills, both verbal and written, with the ability to present clear, professional materials to various stakeholders
- Experience or exposure to agile frameworks (Kanban, Scrum), an asset
- Bilingual (French and English)

If this position sounds like you, we would love to hear from you! Please send your application via email to [jobs@cnid.ca](mailto:jobs@cnid.ca). The information received will be treated in strict confidence.

The Division values diversity and is committed to employment equity. All qualified applicants will receive consideration for employment without regard to race, colour, religion, sexual orientation, gender identity, national origin, age, physical or hidden disability, or protected veteran status. You are encouraged to apply and to self-identify so we can work toward full representation of those groups within our company. Should you require any accommodation in the application or interview process, please just let us know.

We appreciate your time and effort, however, only candidates selected for an interview will be contacted. Thank you for your interest in the CN Investment Division.