



REQUEST FOR INFORMATION FORM

Instructions

As a service of CN, the CN Police Service (CNPS) is governed by the provisions of the *Personal Information Protection and Electronic Documents Act*. The *Act* requires CNPS, upon written request, to disclose information containing the requesting party's Personal Information unless exempted under the *Act*. The disclosure of any other type of information in response to a request from a member of the public is at the sole discretion of CNPS.

By completing this form, you are making a formal request pursuant to the *Act* for CNPS records. Written requests mentioning the *Act* will also be accepted. It is recommended that you also provide a photocopy of an approved government photo ID (driver's licence, passport, etc.) in order to expedite your request.

GOVERNMENT AGENCIES / LAW ENFORCEMENT ENTITIES

Completed Form must be signed, scanned and sent via email to: cnpolicetipline@cn.ca

PUBLIC

Completed forms must be sent to the following address:

Information Officer, CN Police Service
935 de La Gauchetiere Street West
Montreal, Quebec H3B 2M9

Faxes and photocopies of this completed form are not accepted; **send originals only with signatures in blue ink.**

Describe the information being sought and provide all relevant details necessary to help CNPS locate the requested information. Please include the location of the requested information to expedite the search. If you require assistance, please contact CNPS.

Information Requested

Provide details regarding the information being sought. Include the city, CNPS detachment or unit, and file number, if applicable.

Last Name

First Name

Street Address

City

Province / State

Postal Code

Contact Telephone Number

Signature

Date (yyyy-mm-dd)